spartanburg community indicators project

Inspiring dialogue, strategy and change.

MINI-GRANT
REQUEST FOR PROPOSALS

Proposals are requested for the *Spartanburg Community Indicators Project.* The Project seeks to provide mini-grants to non-profit and community-based organizations, throughout Spartanburg County, to expand, enhance, and/or improve programs/projects in an effort to address a Goal(s) of *Spartanburg Community Indicators Project*. The program/project must be based on best-practices, have a successful track record, and the community-based organization believes that it could be expanded, enhanced and/or improved to have an even bigger impact on a goal in a specific band of the Community Indicators, (i.e. Education, Health and Human Services, Economy and Civic Engagement).

PURPOSE OF MINI-GRANTS

The objective of this Request for Proposal (RFP) is to provide mini-grants to organizations providing services to the residents of Spartanburg County that will make an impact on a goal under one of the four bands of the Community Indicators:

Education

Goal 1: Our children will excel academically through the provision of quality education.

Goal 2: Our citizens will obtain the degrees and training to equip them to compete in a knowledge-based workforce.

Health and Human Services

Goal 3: Our senior population will be able to live independently in so far as possible with necessary support from their communities.

Goal 4: Our families will be stable and nurturing.

Goal 5: Our citizens will be healthy.

Goal 8: Our communities will be increasingly safe.

Economy

Goal 6: Our citizens will have access to living wage jobs.

Goal 7: Our communities will be viable.

Civic Engagement

Goal 9: Our citizens will have opportunities for civic engagement that promotes well-being and higher quality of life.

Goal 10: Our citizens will manage our natural resources in a way that will support current and future generations.

We encourage projects/programs such as community **conferences, convening, training, and best-practice instruction**, but grants are not limited to these. Mini-grants for other events having a significant community impact will be considered. These mini-grants are also designed to encourage collaboration and the leveraging of community resources to make an impact on one or more of the Community Indicators. Special consideration will be given to those demonstrating partnerships for their project/program. Special consideration will also be given to projects/programs serving out-lying areas of the county.

ELIGIBLE APPLICANTS

Non-profit agencies and community-based organizations providing services to the citizens of Spartanburg County are eligible to apply for up to $2,000 to expand, enhance and/or improve a program/project. The agency, institution, or community-based organization must be recognized as a 501(c)(3) non-profit or tax-exempt entity and will have the capacity to conduct best-practice programs and manage grant money.

HOW TO APPLY

Interested organizations must complete the attached application cover sheet and submit a 2-page narrative describing the proposed program/project. The narrative should include the following:

- Name of the project/program
- Organization's mission
- Amount requested
- Purpose of the program/project
    - Specific Goal to be addressed
    - Who the project/program will serve
    - Anticipated short-term outcomes

- Marketing the program/project
    - How will you promote the project to leverage additional support or draw attention to the issue(i.e. indicator)?
- Collaborations and other support

ATTACHMENTS

Attach each of the supporting materials, or provide a clear explanation of why the requested information is not applicable to your organization's Letter of Inquiry:

- Documentation of tax exempt status, also known as a 501(c)(3) letter for non-profits.
- Project Budget Form (included in this section)
- Organization's annual budget for the current fiscal year
- Organization's most recent financial audit
- If the organization does not have an audit, please submit the most recent internal financial statements and/or IRS form 990. If an audit is not available, please provide an explanation

Proposals will be accepted on a rolling basis and will be considered by Spartanburg Community Indicators Project's Cabinet as received. Proposal may be emailed to Sharyn Pittman at spittman@spcf.org or dropped off at 424 East Kennedy Street, Spartanburg, SC 29302. Questions can be answered by emailing Sharyn Pittman.

PROJECT MINI-GRANTS
Grant Application

ORGANIZATION INFORMATION

Applicant Organization:	
Mailing Address:	
City/State/Zip:	
Telephone	
Website:	
Executive Director:	**Email:**
Contact Name (if different):	**Email:**
Title:	**Phone:**

ORGANIZATION'S MISSION
(Brief statement of organization's objectives and or/activities)

Organization annual operating budget:	**Organization Audited? Yes No**

Project Budget Form

REVENUE

Source	Total	Amount Pending	Amount Committed
Foundations			
Corporations			
United Way and other federated campaigns			
Religious institutions			
Government grants and contracts			
Program service revenues			
Membership			
Interest and dividends			
Fundraising events and products			
In-kind support			
Other income (specify)			
TOTAL			

EXPENSES

Item	Total Amount	Portion Requested from Community Indicators VI
TOTAL		